



Request for Quote

RFQ Subject:

Supply, Design, and Installation of Signage in PSQ

1. Background

ASYAD Ports and freezones (PSQ) invites qualified vendors to submit competitive bids for the below mentioned scope of work.

2. Site Location / Business Unit

Port Sultan Qaboos (PSQ) is located in Muscat Governorate, as shown in the figure below:



Figure 1: Port Sultan Qaboos (PSQ)

3. Scope of Work

a. Design & Engineering

- Detailed structural design of the signage (total width 5.5m, attached on the cruise terminal building) as per the Signage Dimensions mentioned in the figure below.
- Signage design options (minimum two alternatives) to be submitted for client approval.
- Structural analysis considering
 - High wind loads in port area.
 - Dead load and load transfer to building façade.
 - Anti-corrosion protection for marine environment.
 - Shop drawings, fabrication drawings, and erection methodology.
- Supplier to propose at least two alternative mock designs for client approval

b. Approvals & Permits

- Vendor to Obtain all necessary statutory/regulatory approvals, including:
 - Municipality building permit.
 - Advertising/hoarding permit.
 - Port authority/operational clearance.

- All documentation, calculations, and support required for the approval process to be prepared and submitted by the supplier (client to provide assistance in official submissions where necessary).

c. Structural Works

○ Facade Fixing System:

- Design the fixing system according to the signage type and building façade.
- Supply all fixing components (brackets, bolts, anchors, support frames).
- Use weather-resistant and anti-corrosion materials (e.g., stainless steel or treated aluminum, using epoxy paint if required).
- Ensure safe load distribution on the building façade.
- Perform pull-out tests or structural tests to verify system stability.
- Provide details for future maintenance and potential repairs.

○ Banner System:

- Design banner mounting system based on location, size, and material type.
- Supply necessary structural frames or supports (metal or aluminum).
- Use secure and flexible fixing methods.
- Ensure the system can withstand wind loads and outdoor environmental conditions.
- Install the system with proper alignment and finishing.
- Provide solutions for quick and easy banner replacement.
- Test banner tension and ensure proper installation with no sagging or tearing.
- Provide operating instructions, maintenance guidelines, and replacement procedures.

d. Lighting System

- Design of lighting to enhance visibility and aesthetics of signage.
- Selection of appropriate lighting types that will last and sustain for long.
- Aluminum built up letters with back lit LED lighting.
- Supply of all lighting fixtures, drivers, cabling, and accessories.
- Installation of lighting systems including mounting and wiring.
- Lighting to the signage using strong light, Switch on/off control mechanism to be provided.
- Supply of necessary transformers, breakers, and protection devices.
- Testing and commissioning of complete lighting system.
- Submission of maintenance plan and spare parts list.
- Warranty, inspection, and post-installation support.

e. Safety & Protection Measures

- Compliance with local safety standards during fabrication and erection.
- Ensure following all the HSE factors in installing the signage.
- Installation of fall protection, scaffolding, and lifting arrangements during works.
- Provision of warning lights/signage for aviation or port operational safety, if required.
- All scaffolding used shall be certified and approved by Asyad HSE Department.

f. Testing & Commissioning

- Full structural inspection and certification before handover.
- Testing of banner tensioning system.
- Testing and commissioning of lighting system.
- Submission of As-Built drawings, O&M manuals, and warranty certificates.

g. Maintenance

- 2-year maintenance of structure and lighting system.
- Periodic inspections (quarterly or as agreed).
- Repair/replacement of damaged parts, re-tensioning of banner, and repainting/touch-ups as required.

h. General Conditions

- Supplier to propose at least two design alternatives for review and approval.
- All civil, structural, and electrical works to be included in the supplier's scope.
- Supplier to highlight any inclusions or exclusions in the proposal.
- All works to be completed with minimal disruption to port operations.
- Supplier to provide a project schedule (Gantt chart) indicating timelines for design, approvals, fabrication, installation, and commissioning.

4. Bill of Quantity

#	Item Description/Service	Quantity	Unit of measurement	Unite Rate (R.O.)	Amount (R.O.)
1	Supply, design, installation, testing and maintenance of all required signage works at PSQ site, including materials, supports, and accessories as per project specification. (Aluminum built up letters with back lit LED lighting)	1	Lump Sum		
Total Amount					
VAT 5%					
Total Amount Inc. (VAT 5%)					

5. Site Visit (if applicable/required)

Bidder In case needed to attend a site visit, must register through the link below before the site visit by one day, and contact the focal point Mr./Mrs. ***** at +968 *****, bidders are requested to attend 15 minutes earlier on **/**/2025 before **: AM.

Please attach ID Card and Car Registration (Mulkia) when applying for the gate pass.

<https://portpass.asyad.om/>

6. HSSE

All contractors and their personnel must comply with ASYAD Ports' safety policies and site-specific rules, including proper use of mandatory PPE which shall be provided by the contractor at their own expense. Where applicable, contractors shall: (i) submit an approved HSE plan, (ii) provide certification of HSE-trained staff, (iii) complete mandatory safety induction before work begins, and (iv) document environmental protection measures. All workers must complete ASYAD's safety induction before accessing any port facilities or work sites.

Terms & Conditions: -

1. GENERAL PROVISIONS

- 1.1 This RFQ is issued by ASYAD Ports & Terminals S.A.O.C ("ASYAD").
- 1.2 All bids shall be governed by and construed in accordance with the laws of the Sultanate of Oman.
- 1.3 All bids shall include the official stamp of the company, signed by an authorized representative, CR number and date of the submission.
- 1.4 All bids shall have a validity of at least 60 days from the due date of the RFQ.
- 1.5 All bids must be addressed exclusively to the business unit specified in Section 2 (Site Location/Business Unit) of this RFQ.
- 1.6 ASYAD reserves the right to accept or reject any bid in whole or in part without obligation to explain such a decision.

2. BID SUBMISSION

- 2.1 Bidders must submit complete proposals by the specified deadline. Late submissions will not be considered.
- 2.2 All bids must be submitted in the format specified in the RFQ documents, replying to the RFQ mail.
- 2.3 Bidders shall submit their proposals along with valid CR, VAT, official bank letter, and Riyada card (for SME).
- 2.4 No extension requests will be considered within 24 hours of the submission deadline and are subject to ASYAD's sole discretion.
- 2.5 Bidders unable to submit a proposal must notify ASYAD in writing via email before the RFQ closing date/time.

3. PRICING AND PAYMENT

- 3.1 All prices must be quoted in Omani Rials (DDP basis, inclusive of all taxes/duties).
- 3.2 Payment terms shall be as specified in the resulting Purchase Order, typically net 45 days for Local/International and 15 days for Riyada card holder from invoice approval.

4. TECHNICAL REQUIREMENTS

- 4.1 Goods/services must strictly conform to the specifications in this RFQ.
- 4.2 Any deviations must be clearly identified in the bid submission.
- 4.3 Bidder shall submit all supporting technical documents including but not limited to: Data sheets, Drawings, Certificates, etc.

5. DELIVERY AND PERFORMANCE

- 5.1 The successful bidder must complete delivery/performance by the specified date.

6. WARRANTY

- 6.1 All bidders must explicitly specify applicable warranty terms (including duration, coverage, and exclusions) in their proposals.

7. HEALTH, SAFETY AND ENVIRONMENT (HSE)

- 7.1 Contractors must comply with all applicable HSE regulations and ASYAD's HSE policies.
- 7.2 All personnel must undergo mandatory safety induction before site access.

8. TERMINATION

- 8.1 ASYAD reserves the right to cancel the Contract/PO at its discretion, subject to the terms and conditions agreed in the Purchase Order.

9. Non-Compliant Goods Return Policy

- 9.1 ASYAD reserves the right to return non-compliant goods to the supplier at the supplier's full cost, including shipping and handling, if items fail to meet specifications, are damaged, or exceed ordered quantities.

10. CONFIDENTIALITY

- 10.1 All information provided in this RFQ shall be treated as confidential.
- 10.2 By submitting a bid, the Bidder unconditionally accepts all terms, conditions, and requirements stated in this RFQ.

Signage Dimensions:

